## MINOR DISCIPLINARY INFRACTIONS – 6210.2

A Marine may be separated when there are at least three documented minor disciplinary infractions during the current enlistment that would have been appropriately disciplined under Art. 15, UCMJ, (NJP). Separation may not be initiated until Marine has been counseled per 6105 and further misconduct has occurred.

Checklist

* CO’s letter recommending separation with the following Enclosures:
* 1- Notification of Separation Proceedings
	+ BCNR/NDRB form (MARCORSEPMAN Appendix D)
	+ Acknowledgement of Rights to be Exercised or Waived
* 2 - Copy of Service Record Book (Right and Left side)
	+ - 3 - 3270 printout of BIR, BTR, ROS, AWDS, D119 (under 30 days old)
* 4 - Documented series of at least three (3) minor disciplinary infractions during the current enlistment. The offenses must be of a nature which have been or would have been appropriately disciplined by NJP.
	+ - 5 - Copy of civil court documents, if applicable
* 6 - Character statements with recommendations from the following:
	+ OIC
	+ SNCOIC
	+ CO’s Interview Letter
	+ SgtMaj’s Interview Letter

\*Required by the Wing CG\*

* + - 7 - PTSD checklist and memo

If Applicable:

* SACC evaluation for alcohol related incidents
	+ Evaluation letter must state if Abuser or Dependent
	+ Certificate of Treatment Completion
	+ Letter of Treatment Refusal
		- Copy of the Pre-Trial Agreement (PTA)
		- Results of Trial with SJA Review, Page 13 complete in SRB

Note:

TAMP/TAP, Final Physical, and Treatment for Alcohol or Drug Dependency must be completed prior to separation. Documentation showing completion of TAMP/TAP and Final Physical is NOT required, but the CO’s recommendation letter should mention the completion of these requirements or provide the schedule and/or expected completion date.