## PATTERN OF MISCONDUCT – 6210.3

A minimum of two (2) incidents occurring within one enlistment is required. May be minor or more serious. Incidents do not have to be of the same nature. There must be discreditable involvement with civil or military authorities or conduct prejudicial to good order and discipline. Misconduct need not have been the subject of NJP or any conviction. Separation may not be initiated until Marine has been counseled per 6105 and further misconduct has occurred.

Checklist

* CO’s letter recommending separation with the following Enclosures:
* 1- Notification of Separation Proceedings
	+ BCNR/NDRB form (MARCORSEPMAN Appendix D)
	+ Acknowledgement of Rights to be Exercised or Waived
* 2 - Copy of Service Record Book (Right and Left side)
	+ - 3 - 3270 printout of BIR, BTR, ROS, AWDS, D119 (under 30 days old)
		- 4 - Supporting documentation
	+ Unit Punishment Book Pages for NJP
	+ Civil court documents
	+ Police reports
* 5 - Character statements with recommendations from the following:
	+ OIC
	+ SNCOIC
	+ CO’s Interview Letter
	+ SgtMaj’s Interview Letter

\*Required by the Wing CG\*

* + - PTSD checklist and memo

If Applicable:

* SACC evaluation for alcohol or drug related incidents
	+ Evaluation letter must state if Abuser or Dependent
	+ Certificate of Treatment Completion
	+ Letter of Treatment Refusal
		- Copy of the Pre-Trial Agreement (PTA)
		- Results of Trial with SJA Review, Page 13 complete in SRB

Note:

TAMP/TAP, Final Physical, and Treatment for Alcohol or Drug Dependency must be completed prior to separation. Documentation showing completion of TAMP/TAP and Final Physical is NOT required, but the CO’s recommendation letter should mention the completion of these requirements or provide the schedule and/or expected completion date.