



UNITED STATES MARINE CORPS  
MARINE CORPS AIR STATION NEW RIVER  
PSC BOX 21001  
JACKSONVILLE, NC 28545-1001

ASO 3302.2B  
OPS  
SEP 07 2023

AIR STATION ORDER 3302.2B

From: Commanding Officer, Marine Corps Air Station New River  
To: Distribution List

Subj: INSTALLATION FOOD DEFENSE PROGRAM (SHORT TITLE: IFDP)

Ref: (a) TG-188  
(b) TG-376  
(c) DoDI 2000.16 Volume 1 of 2 October 2006  
(d) TB MED 530/NAVMED P-5010-1/AFMAN 48-147\_IP Tri-  
Service Food Code of 1 March 2019  
(e) MCO 3440.8A  
(f) MCO 4061.1A  
(g) DoDM 5200.45 Ch2 of 15 September 2020  
(h) ASO 3058.1B

Encl: (1) Installation Food Defense Program Appointment  
Letter

1. Situation. A terrorist threat or actual attack against the food supply can adversely affect the Installation's mission and the safety of the community. Current procedures are adequate to prevent accidental contamination of food, food service operations, and water supplies under the Department of Defense (DoD) control.

2. Cancellation. Air Station Order 3302.2A.

3. Mission

a. Marine Corps Air Station (MCAS) New River shall implement an Installation Food Defense Program (IFDP) that inspects food and water for evidence of contamination at all levels of Force Protection Conditions (FPCONS) to ensure the safety of personnel.

b. Summary of Revision. This Order has been revised and should be thoroughly reviewed.

DISTRIBUTION STATEMENT A: Approved for public release;  
distribution is unlimited.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Ensure all food served by establishments or special events aboard MCAS New River is safe for consumption by all patrons and develop proper staff processes and tools needed to identify, evaluate, and manage risks posed by threats and hazards to installation food supplies.

(2) Concept of Operations. Having a comprehensive IFDP can alert staff to possible terrorism and enhance protocols.

b. Tasks

(1) Station Operations (S-3)

(a) Ensure the Army Public Health Activity-Fort Liberty Veterinary Branch, Marine Corps Installations East (MCIEAST)-Marine Corps Base, Camp Lejeune (APHAVBCL), conducts the required Food Defense Assessments (FDAs), at least annually, based on the identified threat or hazard.

(b) Forward completed FDA, with mitigating courses of action (COAs), to the Commanding Officer (CO), MCAS New River, for approval.

(c) Ensure all food delivery vehicles enter the Installation through the commercial vehicle inspection site located at the Curtis Gate.

(d) In accordance with (IAW) reference (h), develop a Food Defense Working Group (FDWG) and ensure all members are appointed in writing using enclosure (1).

(2) Station Antiterrorism Officer (ATO)

(a) Action Officer for the IFDP, in coordination with the APHAVBCL.

(b) Chair the FDWG and provide working group minutes to members, tenant commands, and Station department heads.

(c) Coordinate with the APHAVBCL for the conduct of the FDA.

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(d) Obtain the monthly Random Antiterrorism Measure (RAM) Report from the APHAVBCL containing the results of the daily food delivery and food establishment inspections and assessments.

(e) Update FPCON Action Sets to include IFDP requirements.

(f) Conduct a Food Risk Assessment, as part of the Special Event Risk Assessment, on all on and off Installation special events serving food and attended by 300 or more DoD personnel.

(3) APHAVBCL

(a) Procedures outlined in references (a) and (b) will be used to assess all Installation food establishments and to standardize and streamline the IFDP.

(b) Develop a comprehensive list of food assets, conduct on-site assessments, identify and assess hazards and vulnerabilities, recommend controls, determine residual risk, and generate a report for the CO, MCAS New River.

(c) Serve as the lead in all food defense related matters, with assistance from the FDWG, as requested. Include food defense measures, listed in references (a) and (b), in all renewed or newly developed contracts pertaining to food items delivered and or served to any establishment serving food aboard MCAS New River.

(d) Complete all FDAs, at least annually and forward the results to the CO, MCAS New River, via Station Plans and Operations (S-3).

1. If the FDA is conducted as part of the daily inspections, include the number of FDAs conducted that month in the monthly RAM Report.

2. An annual FDA report, to the CO, MCAS New River, will still be required containing the FDA discrepancies identified for each facility.

3. Ensure appropriate classification is followed for this report, utilizing reference (g). The

completed FDA shall be classified no lower than a Controlled Unclassified Information document.

(e) Additional FDAs shall be completed upon any identified threat or hazard against food sources.

(f) Be prepared to conduct the required FPCON Charlie and Delta food delivery inspection measures at the individual food establishments. Contact must be made with the Installation Emergency Operation Center, to obtain Installation curtailment priorities, which will include what food establishments will remain open and require inspections.

(g) IAW reference (h), participate in the Installation RAM Program and submit a monthly RAM Report to the MCAS New River ATO. At a minimum, the RAM Report shall include the number of food inspections and assessments conducted that month and if any medium or high-risk issues need mitigated.

(4) FDWG. The FDWG, comprised of the FDA team and any appropriate staff members, shall be used to develop mitigation COAs for vulnerabilities found by the assessment, develop mitigation COAs for vulnerabilities found during the annual FDA, and submit the COAs to the CO, MCAS New River for approval. The following personnel shall be core members of the FDWG and appointed in writing utilizing enclosure (1):

(a) Station ATO.

(b) Station Critical Infrastructure Protection Officer.

(c) Station Chemical, Biological, Radiological, Nuclear, and High-Yield Explosives Protection Officer.

(d) Installation Emergency Manager.

(e) Installation Operation Security Coordinator

(f) Installation-level Veterinary Corps Officer.

(g) Preventive Medicine Officer.

(h) Station S-4 representative.

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(i) Marine Corps Community Services, Lejeune-New River food services representative.

(j) Physical Security representative.

(k) Commissary management representative.

(l) Dining Facility contractor representative.

(5) Station (S-4). Liaise with MCIEAST G-4 Food Services to ensure the Installation dining facility meets the requirements set forth in the references and this Order and provide support as required.

(6) The United States Army. Primary DoD service responsible for installation FDAs.

(7) APHAVBCL. Primary lead on MCAS New River FDAs.

(8) Naval Medical Center CAMLEJ. Primary lead on food sanitation requirements.

(9) Persons in Charge of Food Establishments

(a) Ensure all full-time and temporary food employees receive appropriate initial and follow-on training outlined in reference (e).

(b) Fully support all APHAVBCL inspection and assessment requirements.

(c) Submit a Plan of Action and Milestones (POA&M) for corrective actions for all identified discrepancies, that cause a medium or higher risk, outlined in the Installation FDA. Submit the POA&M, to the Station S-3, within 90 days of the FDA report.

## 5. Administration and Logistics

a. Station (S-3) shall be the Installation's office of primary responsibility for the IFDP; any additions or changes to this Order shall be forwarded to Station S-3 for consideration for incorporation.

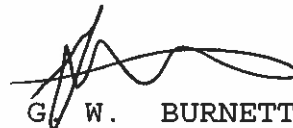
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b. All Station departments and tenant commands, listed in 4b(4)(a) through 4b(4)(l), assign in writing, a FDWG member and provide a copy of the assignment letter to the Station ATO.

6. Command and Signal

a. Command. This Order is applicable to MCAS New River and tenant commands.

b. Signal. This Order is effective the date signed.



G. W. BURNETT

DISTRIBUTION: B

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The United States Army

APHAHAVB, MCIEAST-MCB CAMLEJ

Naval Medical Center CAMLEJ

Persons in Charge of Food Establishments

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OPS  
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LETTERHEAD

5000.11a  
Office Code

From: Department Head, Marine Corps Air Station New River  
To: Rank Full Name (Primary) EDIPI #####/MOS USMC  
Mr./Ms. Full Name (Primary)

Subj: INSTALLATION FOOD DEFENSE WORKING GROUP APPOINTMENT  
LETTER

Ref: (a) ASO 3302.2B  
(b) TG-188  
(c) TG-376  
(d) DoDI 2000.16 Volume 1 of 2 October 2006  
(e) TB MED 530/NAVMED P-5010-1/AFMAN 48-147\_IP Tri-  
Service Food Code of 1 March 2019  
(f) MCO 3440.8A  
(g) MCO 4061.1A  
(h) ASO 3058.1B

1. You are hereby appointed to the Installation Food Defense Program (IFDP). As this department's primary representative, you will serve as an Action Officer for matters pertaining to Marine Corps Air Station New River IDFP issues, recommended courses of action, assessing all food establishments on the Installation, and standardize and streamline the IFDP.

2. You will thoroughly familiarize yourself with all applicable references.

I. M. DIRECTOR

Copy to:  
ATO

Enclosure (1)

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LETTERHEAD

5000.11a  
Office Code

From: Department Head, Marine Corps Air Station New River  
To: Rank Full Name (Alternate) EDIPI #####/MOS USMC  
Mr./Ms. Full Name (Alternate)

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(H) ASO 3058.1B

1. You are hereby appointed to the Installation Food Defense Program (IFDP). As this department's alternate representative, you will serve as an Action Officer for matters pertaining to Marine Corps Air Station New River Food Defense Program issues, recommend courses of action, assess all food establishments on the installation, and standardize and streamline the IFDP.

2. You will thoroughly familiarize yourself with all applicable references.

I. M. DIRECTOR

Copy to:  
ATO